



To: 19.3  
Approved by  
Inspector

18/9/2020  
**South Sudan  
Nature Conservation Organization**



Ref: SSNCO/A&F/J/002/9/2020

### VACANCY ANNOUNCEMENT

Job Title	Project Manager
Job Location	Juba based with visits to project sites when necessary
Reporting to	Focal Point
Opening date	18/September/2020
Closing date	07/October/2020

#### BACKGROUND:

South Sudan Nature Conservation (SSNCO), a founding member of the Horn of Africa Regional Environment Centre and Network (HoA-REC&N) is implementing the Horn of Africa Environmental Sustainability and Resilience project (HoA-ESR) in South Sudan on the Badingilo-Boma and Loelle-Kidepo landscapes funded by Swedish International Development Agency (SIDA). The organization seeks to recruit a highly qualified national to successfully; plan, execute, control and manage the HoA-ESR project in its target locations.

The project is designed to strengthen the biodiversity portfolio and will be implemented across trans-boundary ecosystems and biodiversity hotspots in the selected countries in the Horn of Africa Region. It aims at supporting the countries in their commitments to reducing pressures on biodiversity loss and environmental degradation by promoting research to inform better policy formulation and sustainable land management practices and support restoration of the quality of ecosystem services.

#### DUTIES AND RESPONSIBILITIES:

- Managing staff and overseeing the day-to-day activities of the project related to its management and implementation, including execution, procurement, project monitoring and evaluation, financial management, progress and financial reporting
- Prepare and supervise the preparation of progress reports, annual reports, project completion report and other reports that may be required by the management
- Responsible in identifying key gaps in project implementation and best ways of addressing such gaps
- Prepare as appropriate, supervise the preparation of annual work plans and budgets and present to SSNCO's Senior Management Team (SMT) for approval
- Track and manage project expenditure including monthly forecasting and budget revisions



- Initiate memorandum of understanding (MoU) with line ministries, organize meetings with the relevant government institutions, embassies and agencies as required
- Any other tasks that might be required.

#### **REQUIREMENTS, QUALIFICATIONS AND KEY COMPETENCIES:**

- Master. degree in environmental science, wildlife science, conservation biology, Management Science, Project Planning or any related field
- Minimum of 5 years work experience in project planning and execution
- Experience in working with government, NGOs, INGOs and UN agencies
- Experience in setting up new programming and ability to work under with minimal or no supervision
- Experience and knowledge in working in the remotest of locations within the country
- Proven experience and technical ability to manage a large project,
- Strong project management and planning skills
- Ability to work effectively with diverse national and international teams
- Ability to work in a complex environment with multiple tasks, short deadlines and pressure
- Excellent written and verbal communication skills in English
- Coordination, leadership and good interpersonal skills.

Interested candidates who meet the above conditions should forward their CVs and covering letters which should include contact details of at least three referees.

The position is needed urgently and is open for **SOUTH SUDANESE ONLY**; women are highly encouraged to apply.

Please send applications with copies of documents to the following address below:

**South Sudan Nature Conservation Organisation (SSNCO)**

P.O.Box Private Bag, Hai Neem, Women Union Compound  
Juba, South Sudan

**Email: [ssncofocalpoint@yahoo.com](mailto:ssncofocalpoint@yahoo.com)**

